

Sonoma Charter School

Regular Governing Board Meeting Minutes

Tuesday, December 12, 2023

6:00 pm Open Session

The meeting will be accessible at the school – Room 7, Sonoma Charter School

17202 Sonoma Highway, Sonoma, CA 95476

EITHER

Join Zoom meeting

<https://us06web.zoom.us/j/2176952793?pwd=FmpjaWgebB28wwBZXKGLrCrHknkodW.1>

Meeting ID: 217 695 2793 Passcode: x4rPsF

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Welcome to our Board of Directors meeting. Documents provided to the majority of the Board of Directors regarding this agenda will be available for public inspection at the School Office located at 17202 Sonoma Hwy., Sonoma, CA 95476 during normal business hours. Such writings and documents are posted on the school's website at <https://www.sonomacharterschool.org/>, as well as on ParentSquare and by clicking on Board of Education. A copy of the file is also available in the meeting room . Said file cannot be removed from the room.

MINUTES

6:00 pm OPEN SESSION

CALLED PUBLIC MEETING TO ORDER at 6:01pm, ESTABLISHED QUORUM. Present: Board Members: Belli Skinner, Ashley Holladay, Cole Aviles, Ross Cannard, Greg Stubbs. Administration: Marc Elin, Director, Catherine Stone, Int. Superintendent

I. PUBLIC COMMENT

There was no public comment

II. APPROVED THE AGENDA

Moved: Cannard. Second: Aviles Vote: 4-0

III. CONSENT CALENDAR

Moved: Holladay. Second: Cannard Vote: 4-0

A. Approved Minutes for:

Board Meeting November 14, 2023

B. Approved Contracts

1. Marc Elin, for services November 27, 2023-June 30, 2024

2. Catherine Stone, increase in compensation for increased duties
3. ERHMS Counseling Contract (Educational Related Mental Health Services)

IV. GOVERNANCE

- A. Greg Stubbs was sworn in as Community Member of Board

- B. New Director Search Process: President Skinner outlined the search process for a new Director and the board discussed it. The process will include surveying staff and the school community about the qualities and characteristics they would like in the new Director. The results will inform the job description and the search for candidates. Nelson HR will assist with the search. Committees will be formed in the new year to help with the selection. The search will start in February and conclude at the end of March, with interviews in April, and selection in May, with the person starting on July 1.

- C. Change Next Meeting Date to January 16 instead of January 9, 2024

Moved: Cannard. Second: Stubbs Vote: 5-0

V. PROGRAMS AND FINANCES

- A. First Interim Budget updated based on budget adopted in June. At this point the budget is sound, however, the state has a significant deficit which will impact school funding.

- B. Adopted Resolution 03/2023-24 naming Elin as a Signatory on Revolving Account # 1140056795 and Field Trip Account # 1140069301.

Moved: Stubbs Second: Cannard Vote: 5-0

VI. PERSONNEL

- A. Personnel Changes were approved. Personnel are being moved around and/or hired.

Moved: Holladay. Second: Cannard Vote: 5-0

VII. INFORMATION AND REPORTS

- A. Staff Report: 5th grade went on a fieldtrip to Sugarloaf, the garden plan was completed, and middle school intramural basketball just ended. Kids are loving the sketch comedy elective.
- B. CCC Report: The Teddy Bear Tea was really beautiful and fun, the teachers loved being able to go; Spread the Love was successful; there will be a Read-a-thon over winter break, and 30th anniversary celebrations are being planned for spring.
- C. Director's Report: So far so good. Staff is settling in, and it's been a smooth transition.
- D. Superintendent's Report: Working on some of the bigger mandated reports and the audit looks good.
- E. Board Report: Looking for the next director

THE MEETING ADJOURNED AT 7:20pm