



Sonoma Charter School

Special Governing Board Meeting Minutes

Wednesday, March 30, 2022 • 6:00 p.m. Open Session

Meeting was made accessible at school (Classroom 8) and online via Zoom

Attendance:

Board: Greg Stubbs (Chair), Rob Church, Libby White, Belli Skinner, Mary Oaks.

Absent: Barbara Brooks

*Administration: Marc Elin (Director), Jeffrey Erkelens (CFO), and
Jim Weber (C.P.A. and Director/Client Finance for Charter Impact)*

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6:07 p.m. CALL TO ORDER

PUBLIC COMMENT: The Governing Board recognizes the value of public comment on educational issues and provides this time for members of the audience to address the Board on any school-related matter not on this agenda. The Board can take no action at this time. Each speaker is to limit comments to three-minutes.

No public comments were made.

AGENDA

I. GOVERNANCE

Approval of Minutes -- March 9, 2022 Governing Board Meeting.....Action

Greg Stubbs.....Called for a motion to approve the Board Minutes for March 9, 2022.

Rob Church.....Made the motion to approve the March 9, 2022 Board Minutes.

Belli Skinner.....Seconded the motion.

Board.....All approved the March 9, 2022 Board Minutes.

Transition of Board Members and Board OfficersDiscussion

- *Current vacancies on the Board: (1) Parent Representative*
- *Projected vacancies for next year:*
 - *Barbara Brooks (Community Representative) absent for 3-09-22 Board Meeting -- will check-in with Barbara at April 27 Board Meeting.*
 - *Greg Stubbs (Community Representative and current Chair of Board) will be stepping down.*
- *Marc called for current Board Members to express interest in taking the Chair position for the 2022-23 school year and being shadowing Greg regarding the role.*
- *Rob Church retracted his interest in chair, but will stay on as community member for another year.*
- *Belli Skinner offered to step into the role of Chair for 2022-23.*

II. FISCAL

2020-21 Annual AuditAction

- Jeffrey Erkelens discussion led a discussion of the Annual Audit Report that included adjustments that netted a decrease in end of year reserves of \$109,000.
- Two deficiencies were found and have been corrected.

Greg Stubbs.....Called for a motion to approve the 2020-21 Annual Audit.

Belli Skinner.....Made the motion to approve the 2020-21 Annual Audit.

Libby White.....Seconded the motion.

Board.....All approved the 2020-21 Annual Audit.

2021-22 Audit Service ContractAction

- The school's administrative team recommends the Board approve the 2021-22 Annual Audit proposal from Clifton, Larsen, Allen, LLC (CLA).

Greg Stubbs.....Called for a motion to approve the 2021-22 Annual Audit Proposal from CLA.

Rob ChurchMade the motion to approve the proposal from CLA.

Belli Skinner.....Seconded the motion.

Board.....All approved the 2020-21 Annual Audit Proposal from CLA.

III. INFORMATION & REPORTSDiscussion

Governing Board Committees

- Enrollment Updates Provided by Marc – Projected 243, which is largest number yet
- Jeffrey spoke to numbers - ‘unanswered question is attrition’
- Libby asked about TK – Jeffrey informed that TK is a new state mandate. Max of 12 kids, but must have 12 kids to break-even.

Student Performance Updates

- **STAR Reading & Math Assessments -- Mid-Year Report**
 - Reading – clustered growth in all grades everything except 7th and 8th (currently re-testing)
 - Math – more diverse grade level growth clusters
- **Grade Level Proficiency Project (GLPP)**
 - Transitioning from Instructional Coaching to Professional Learning Community projects.
 - Adaptive online learning programs fill student skill-gaps and are part of a multi-tier system of support.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,

Libby White

March 30, 2022